

# REQUEST FOR PROPOSAL PROVISION OF TRAINING SERVICES - SEVEN (7) LEARNERSHIPS CONTRACT NO: CDC/195/19 ET AL

The Coega Development Corporation (CDC) is a state-owned multi-services organisation based in Port Elizabeth, Eastern Cape, with a primary focus on ensuring economic development. The CDC attracts local and foreign investment into the Coega Special Economic Zone (SEZ) and the Nelson Mandela Bay Logistics Park (NMBLP); conceptualises and develops complex, multi-disciplinary projects; and provides programme management, strategic advisory, economic research and human capital services. It manages the entire development and service provision through innovative approaches that combine multi-disciplinary skills.

## INVITATION AND SCOPE OF WORK

The Coega Development Corporation (CDC) is implementing the Unemployment Insurance Fund (UIF)'s Labour Activation Project that entails the provision of training services to UIF beneficiaries across the Eastern Cape with a bias towards the rural areas and small towns. The earmarked training will be against learnerships outlined below:

Contract Number	Learning Pathway Identity			Targeted Number of Beneficiaries - Phase 1	Target Area
	Learnership	SAQA ID	Qualifications		
<b>CDC/195/19A</b>	Clothing and Textile	93627	National Certificate NQF Level 2	50	Pondoland
<b>CDC/195/19B</b>	IT End-User Computing	61591	National Certificate NQF Level 3	50	15 Port Elizabeth 15 East London 20 Mthatha
<b>CDC/195/19C</b>	IT Technical Support	78964	National Certificate NQF Level 4	50	15 Port Elizabeth 15 East London 20 Mthatha
<b>CDC/195/19D</b>	IT Systems Support	48573	National Certificate NQF Level 5	50	15 Port Elizabeth 15 East London 20 Mthatha
<b>CDC/195/19E</b>	Project Management	50080	National Certificate NQF Level 4	50	15 Port Elizabeth 15 East London 20 Mthatha
<b>CDC/195/19F</b>	Plant Production	48975	National Certificate NQF Level 2	75	75 Sundays River
<b>CDC/195/19G</b>	Animal Production	48976	National Certificate NQF Level 2	75	25 Hurmansdorp 25 Mqanduli 25 Sterkspruit

Interested Training Providers with relevant valid accreditation and have the capacity to deliver training across the Eastern Cape are invited to respond to this advertisement by submitting fully completed CDC Request for Proposal documents by the closing date.

## CONDITIONS

- Preference will be given to respondents who comply with the CDC's Procurement Policy & Procedures.
- Public Finance Management Act (PFMA) Section 36 and 49 shall apply. Preferential Procurement Policy Framework Act (PPPFA) 2000: Preferential Procurement Regulations, 2017 will apply. The score will be determined as follows:
  - Price : 80
  - BBBEE Status : 20
- Bidders must confirm their company registration with CIPC (formerly CIPRO) as CDC will not award any tender to any business that appears on the CIPC List of de-registered businesses.
- Bidders with less than 51% black shareholding (QSEs & Generics) are to submit a valid SANAS Accredited B-BBEE Verification Certificate (with the full applicable B-BBEE elements). Bidders with more than 51% black shareholding (EMEs & QSEs) are to submit a sworn affidavit stamped and signed by the Commissioner of Oaths as per the DTI B-BBEE template. In case of a JV, a consolidated B-BBEE certificate must be submitted as well as individual B-BBEE Certificates/affidavit of their entities to confirm the type of enterprise.
- The empowerment and development objectives (40% SMME Involvement) will be controlled and implemented where the bidder in terms of the Amended BBBEE Codes is a Generic Entity (Turnover of over R50mil).
- Proof of registration with Treasury's Centralized Supplier Database (CSD) or provide a Treasury CSD registration number e.g. MAAA.
- CDC will only award the tender to a bidder who is tax compliant. The tax compliance status of the bidders will be verified through CSD and SARS website, therefore prospective bidders must ensure that they are Tax Compliant throughout the validity period of the bid in review.
- Bidders will be evaluated on functionality and are expected to meet the minimum of 60% threshold in order to be evaluated further. The evaluation criteria for measuring functionality and weight of each criteria are provided in the document.
- The successful bidder will be required to comply with the Occupational Health and Safety Act and Regulations, Act (85 of 1993) and Compensation for Occupational Injuries and Disease Act, Act (130 of 1993) and, all relevant and applicable legislations. Upon appointment of the successful bidder, the service provider will be required to develop Occupational Health, Safety and Environmental Management Systems to comply with the SANS Norms and Standards. CDC SHEQ Unit will monitor compliance and implementation of Occupational Health and Safety, Environmental and Quality requirements for the duration of the contract.
- Bidders must provide a compensation fund letter of good standing.
- Public servants are prohibited from doing any form of business with organs of state, whether in their own capacity as individuals or through companies in which they are directors. Verification will be done and bidders will be disqualified should they be found to be in contravention with the regulations. If the bidder has been granted permission by Treasury, the letter must be provided with the bid document.
- The tender validity period shall be 12 (twelve) weeks.

RFP documents can be downloaded from the CDC website: [www.coega.com](http://www.coega.com) from **Friday, 24 May 2019**. RFP documents will not be available at the mandatory briefing meeting.

**A mandatory briefing meeting will be held on Friday, 31 May 2019 at 10h00 where representatives from the Coega Development Corporation will meet prospective Bidders at the Coega Human Capital Solutions, R102 Old Coega Road, Zone 4, Coega SEZ.**

One original of the completed RFP document shall be placed in a sealed envelope per each contract clearly marked as per example below:

**"CDC/195/19A - "Clothing and Textile"**

The closing date and time for the receipt of completed proposals is **12h00 on Tuesday, 18 June 2019** at the reception desk of the CDC main office Coega Business Centre, Cnr Alcyon Road and Zibuko Street, Zone 1, Coega SEZ, Port Elizabeth. Late proposals will not be considered. RFP documents will not be opened in public; however the results will be published on the CDC website.

Failure to submit **mandatory information** required in the RFP will result in the submissions being deemed null and void and shall be considered non-responsive.

Telegraphic, telexed, tippexed, facsimiled or e-mail submissions will not be accepted.

**No telephonic or any other form of communication with any other CDC member of staff, other than the named individual below, relating to this request for bid will be permitted. All enquiries regarding this bid must be in writing only, and must be directed to:**

**Zine Mtanda: Acting Unit Head: Supply Chain Management e-mail: [tenders@coega.co.za](mailto:tenders@coega.co.za)**

***The CDC reserves the right not to accept the lowest proposal in part or in whole or any proposal.***

TIP-OFFS ANONYMOUS HOTLINE:  
STOP: THEFT / FRAUD / DISHONESTY / BRIBERY /  
BLACKMAIL / INTIMIDATION  
Call Toll-free TODAY: 0800 007 035 and remain anonymous.



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